S&L Dispatching — Dispatcher Load-Booking Rules Acknowledgment

Confidential office form | Complete legibly; do not enter sensitive personal data in public systems.

Use: Complete each applicable field, sign/date where indicated, have authorized office staff review, then file in the restricted company folder.

Dispatcher name: _____

Broker credit verification reviewed: _____

Carrier authority/COI check reviewed: _____

Rate confirmation approval rules reviewed: _____

BOL/POD filing reviewed: _____

No rebrokering acknowledged: _____

Dispatcher signature/date: _____

Supervisor signature/date: _____

OFFICE REVIEW — Received by: _____ Date: _____ Missing items / follow-up: _____