S&L DISPATCHING

Direct Deposit Authorization

Employee authorization; keep restricted to payroll personnel.

Employee details

Employee full legal name

Employee ID (if assigned)

Employee email or phone

Banking details — send securely

Financial institution name

Routing number (9 digits)

Account number

Account type (checking or savings)

Deposit allocation (100% or specified amount)

Authorization

Employee signature (verified e-sign or wet signature)

Date signed

Payroll reviewer and date